

# SCHOOL EXEC CONNECT

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## Hartford Union School District Superintendent Search 2018 – 2019 Tentative Calendar

<b>October 15</b>	<b>Board Planning Meeting</b>
<b>October-November</b>	<b>Develop New Superintendent Profile</b> <ul style="list-style-type: none"><li>• Board Interview (November 6, 5:30 p.m.)</li><li>• Focus Groups (November 6 – 8)</li><li>• On-line Survey (Tentative: October 22 – November 9)</li></ul>
<b>November 19</b>	<b>Presentation of New Superintendent Profile</b>
<b>November-December</b>	<b>Acceptance of Applications and Recruiting of Candidates</b> <ul style="list-style-type: none"><li>• Applications accepted through December 7, 2018</li></ul>
<b>November 19 – December 7</b>	<b>Screening Interviews of 10/12 Candidates</b>
<b>December 10</b>	<b>Present Candidates (5/6) to the Board</b> <ul style="list-style-type: none"><li>• Confirm slate of Candidates for 1<sup>st</sup> Interview</li><li>• Prepare for 1<sup>st</sup> Interview</li></ul>
<b>December 12 and 13</b>	<b>Conduct First Interviews and Identify Finalists (2 – 3)</b>
<b>Week of January 7</b>	<b>Community Involvement Process</b> <ul style="list-style-type: none"><li>• Facilitated by Consultants</li><li>• Consultant provides feedback to Board prior to final interviews</li></ul>
<b>Week of January 7</b>	<b>Board Interview of 2/3 Finalists</b> <ul style="list-style-type: none"><li>• Board Interview of Finalist</li><li>• Board Dinner with Candidate (if desired)</li></ul>

<b>January 10, 11</b>	<b>Board selection (after last finalist interview)</b>
<b>After January 10, 11</b>	<b>Phone calls to selected candidates' districts</b>
<b>After January 10, 11</b>	<b>Negotiate contract; finalize details with selected candidate</b>
<b>Monday, January 28</b>	<b>Board Action on New Superintendent Contract</b>
<b>July 1, 2019</b>	<b>New Superintendent Assumes Duties</b>

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**School Exec Connect Advisor/Consultant Contact Information**

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