



**Hartford Union High School District  
Regular Board of Education Minutes  
Monday, November 21, 2022  
Drama Lecture Hall**

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Board President, Tracy Hennes, in the Drama Lecture Hall at Hartford Union High School, called a regular meeting of the Hartford Union High School Board of Education to order at 5:45 p.m.

**I. Come to Order**

A. Tracy Hennes called the meeting to order

**II. Roll Call**

A. PRESENT: Tracy Hennes, Ross Kirley, Don Pridemore, James Gumm, and Craig Westfall, Board of Education; Jeffrey A. Walters, Superintendent.

B. NOT PRESENT:

**III. Pledge of Allegiance**

A. Natalie Sutheimer led the Board and Administration in the Pledge of Allegiance.

**IV. Adoption of Agenda**

A. Motion by Gumm, seconded by Pridemore to approve

B. Motion approved 5-0

C. The Agenda was unanimously adopted

**V. Communications**

A. **Student Recognitions** – Kasey Yu and Natalie Sutheimer were recognized as the November Rotary Students of the Month.

**VI. Citizens and Delegations** – There were no public comments.

**VII. Reports and Communications**

A. **Student Board Representatives:** Mr. Walters gave a brief report on behalf of the student board representative regarding the upcoming process for interviewing and appointing Freshman and Sophomore Student Board Representatives.

B. **Donations** – NA

C. **Administrative Reports and Board Dialogue**

**1. Superintendent's Report**

- a. **Tennis Facility Update** – Mr. Jeff Walters and Mr. Shannon Metoxen from JP Cullen provided an update on the progress of the new tennis facility.
- b. **CDC Guidelines** – Mr. Walters briefly discussed the current CDC guidelines in regards to immunizations.

**2. Leadership Report**

- a. **Internet Safety and E-Rate Information** – Ms. Valerie Verhunce read a required annual Internet Safety and E-Rate statement for the Board.
- b. **School Performance** – Mr. Mike McIntyre and Ms. Kelly Lam gave an overview of the District Report Card.
- c. **Pillar 1: Student Learning and Achievement** – Ms. Kelly Lam and Mr. Mike McIntyre updated the Board on the progress of Pillar 1 including PreACT Data, the Department Action Plans, and SLOs/PPG work.

**3. Committee Updates**

- a. Board members updated the Board on their recent Board Committee meetings.

**4. Board of Education Report**

**President's Report**

- a. Tracy Hennes reported on her recent meetings with WASB including the Policies and Resolutions Committee.

**VIII. Old Business – NA**

**IX. New Business**

**A. Proposal #23-2914**

1. Approval of Long-Term and Short-Term Disability Insurance
2. Motion by Gumm, seconded by Westfall to approve.
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
4. Motion approved 5-0.

**B. Proposal #23-2915**

1. Second and Final Reading of the 2023-24 School District Calendar
2. Motion by Kirley seconded by Pridemore to approve
3. Motion approved 5-0

**C. Proposal #23-2916**

1. Approval of the Updated Policy 8605 – Use of Electronic Wireless Communication Devices by District Employees Who Operate Board-Owned or Operated Vehicle per Administration
2. Motion by Westfall, seconded by Gumm to approve

3. Motion by Gumm to amend the language in the policy, seconded by Westfall to approve
4. Amended motion approved 5-0
5. Original motion approved 5-0

**D. Proposal #23-2917**

1. Approval of the 2023-2024 Course Offerings
2. Motion by Gumm, seconded by Westfall to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
4. Motion approved 5-0.

**X. Approval of Unanimous Consent Agenda**

1. Motion by Gumm, seconded by Westfall to approve the Unanimous Consent Agenda.
2. Motion approved 5-0
  - a. Minutes
    - i. Regular Board of Education Meeting – October 24, 2022
    - ii. Special Board of Education Meeting – November 9, 2022
  - b. Vouchers – October 31, 2022
    - i. General vouchers in the amount of \$964,746.68
    - ii. Payroll vouchers in the amount of \$536,506.02
    - iii. Grand Total of all Vouchers of \$1,501,252.70
  - c. Treasurer’s Report
    - i. Treasurer’s Report for the period ending October 31, 2022:  
\$6,637,565.63
  - d. Personnel Recommendations.

**XI. Announcement of Meetings as Presented**

**XII. Board Reflection** – Mr. Westfall thanked the talented musical students for their performances in Legally Blonde this past weekend. The board will also provide their reflections by paper to Janet using the Plus/Delta model.

**XIII. Motion to Move into Closed Session**

A. *The Board may convene into closed session pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, concerning employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, Organization chart and district staffing structure – Discussed*

Motion by Gumm, seconded by Westfall to convene to Closed Session at 7:08 p.m.

- Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
- Motion approved 5-0.

**XIV. Reconvene to Open Session**

- Motion by Westfall, seconded by Gumm to reconvene to Open Session at 7:44 p.m.
- Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye

Motion approved 5-0

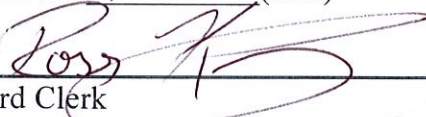
**XV. Adjournment**

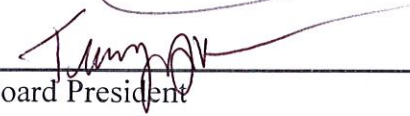
1. Motion to Adjourn by Gumm, seconded by Pridemore
2. Motion approved 5-0

The meeting was adjourned by Tracy Hennes at 7:45 p.m.

Respectfully submitted,  
Tracy Hennes, President

Approved 12-19-2022 (date)

  
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Board Clerk

  
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Board President