

Finance, Facilities, and Operations Committee Meeting Minutes

Hartford Union High School
805 Cedar St., Hartford, WI 53027
Room 163
December 19, 2022
4:30 p.m.

I Call to Order

This meeting was called to order by Ross Kirley at 4:30 p.m.

a) Roll Call

i) Board Committee Members Present Ross Kirley, James Gumm, and Don Pridemore

b) Attendance

i) Other Board Members Present: None

ii) Others Brenda Arnett, Alan Ojala, Jeff Walters, Glen Norder, Kayla Davis, and Scott Helms

II Approval of Agenda

Motion by James Gumm to approve agenda. Seconded by Don Pridemore.

Motion carried 3-0

III Approval of Minutes

Motion by Ross Kirley to approve minutes of Finance, Facilities, and Operations Committee meeting dated 11/14/2022. Seconded by James Gumm

Motion carried 3-0

IV Introductions

a) All attendees introduced themselves to the group.

b) Public Comments Statement: For those in attendance not on the Committee or School Board nor asked to provide information to the Committee for this meeting, please know that this meeting is held for Committee work. The agenda is not posted for a public comment period. Questions or comments can be directed to the Board Committee Chair outside of this meeting. Contact information for the Board Committee Chair is available below and also posted near the meeting sign-in sheet.

Board Committee Chair: Ross Kirley, ross.kirley@huhs.org

V Meeting Business

a) Administrative Guidelines 5830 - Student Fundraising. Mr. Jeff Walters discussed the current Administrative Guidelines. The Committee recommends removing letter K. "No house-to-house canvassing is allowed by any student for any school or school related purpose". The change will be processed.

- b) Administrative Guidelines 6320A - Purchasing. Committee members and Mr. Jeff Walters discussed this Administrative Guideline.
- c) Amazon Smile - Committee members discussed the possibility of setting up an Amazon Smile account for the district.
- d) Bank Accounts - Ms. Brenda Arnett presented information on the current bank account discussion in regards to consolidating accounts.
- e) Short-Term Borrowing - Ms. Brenda Arnett discussed short-term borrowing with the Committee.
- f) Building Usage and Fees - Mr. Scott Helms discussed the new facility rental fees with the Committee.
- g) Buildings, Grounds and Transportation Council Update - Mr. Glen Norder gave the Committee an update from the most recent Buildings, Grounds, and Transportation Council meeting.

VI Adjourn

Motion by James Gumm to adjourn. Seconded by Don Pridemore. Motion carried 3-0. The meeting adjourned at 5:28 p.m.

Approved 3/8/2023