

Finance, Facility, and Operations Committee Meeting Minutes

Hartford Union High School
805 Cedar St., Hartford, WI 53027
Room 163
March 8, 2023
5:30 p.m.

I Call to Order

This meeting was called to order by Ross Kirley at 5:30 p.m.

a) Roll Call

i) Board Committee Members Present: Ross Kirley, Craig Westfall, and Don Pridemore

b) Attendance

i) Other Board Members Present: None

ii) Others: Jeff Walters, Glen Norder, Alan Ojala, Scott Helms, Brenda Arnett, and Janet Jocham

II Ross Kirley led the Pledge of Allegiance

III Approval of Agenda

a) Motion by Don Pridemore to approve agenda. Seconded by Ross Kirley.

Motion carried 3-0

IV Approval of Minutes

a) Motion by Don Pridemore to approve minutes of meeting dated December 19, 2022.

Seconded by Ross Kirley.

Motion carried 3-0

V Introductions

a) Opportunity for attendees to introduce themselves to the group.

b) Public Comments Statement: For those in attendance not on the Committee or School Board nor asked to provide information to the Committee for this meeting, please know that this meeting is held for Committee work. The agenda is not posted for a public comment period. Questions or comments can be directed to the Board Committee Chair outside of this meeting. Contact information for the Board Committee Chair is available below and also posted near the meeting sign-in sheet.

Board Committee Chair: Ross Kirley, ross.kirley@huhs.org

VI Meeting Business

a) Performance Services Cost Analysis - Glen Norder reviewed the list of improvements provided by Performance Services after the recent facility audit. The list included

mechanicals, infrastructure, control system upgrades, interior and exterior upgrades among other items. Performance Services provided a low and high budget range for each item. The Committee discussed what will be brought to the full School Board and how to move forward from here. It was decided to divide the list into categories and prioritize the items in each category. The Committee will meet again prior to taking the list to the full School Board. The hope is to use this list to create a Capital Improvement Plan.

VII Closed Session

- a) Motion by Craig Westfall to convene into Closed Session. Seconded by Don Pridemore. Motion carried 3-0
Time: 6:02 p.m.
 - i.) deliberate or negotiate the purchase of public properties, the investment of District funds, or the conduct of other Board business whenever competitive or bargaining reasons require a closed session; 19.85 (1)(e) - specifically Transportation Bids - discussed

VIII Reconvene into Open Session

- a) Motion by Craig Westfall to reconvene into Open Session. Seconded by Don Pridemore. Motion carried 3-0.
Time: 6:43 p.m.

IX Adjourn

- a) Motion by Don Pridemore to adjourn. Seconded by Craig Westfall. Motion carried 3-0. The meeting adjourned at 6:43 p.m.

Approved 4/5/23