



**Hartford Union High School District
Regular Board of Education Minutes
Monday, July 18, 2022
Drama Lecture Hall**

Board President, Tracy Hennes, in the Drama Lecture Hall at Hartford Union High School, called a regular meeting of the Hartford Union High School Board of Education to order at 5:00 p.m.

I. Come to Order

- A. Tracy Hennes called the meeting to order

II. Roll Call

- A. PRESENT: Tracy Hennes, James Gumm, Ross Kirley, Don Pridemore, and Craig Westfall, Board of Education; Jeffrey A. Walters, Superintendent.

- B. NOT PRESENT: NA

III. Pledge of Allegiance

- A. Tracy Hennes led the Board and Administration in the Pledge of Allegiance.

IV. Adoption of Agenda

- A. Motion by Westfall, seconded by Hennes to move the Day of Service report to after the Superintendent report.
B. Motion approved 5-0
C. The Agenda was unanimously adopted
D. Motion by Kirley, seconded by Gumm to approve.
E. Motion approved 5-0.

V. Citizens and Delegations – There were no public comments.

VI. Communications

1. **Student Recognitions** –NA
A. **Staff Recognition** – NA

VII. Reports and Communications

- A. **Student Board Representatives:** NA

B. Donations

- a. Food service families donated balances - \$349.60 – Unpaid foodservice balances

C. Administrative Reports and Board Dialogue

1. Superintendent's Report

- a. Communication Audit** – Doreen Demski of DD Communication Services, LLC presented to the Board her findings as a result of the communication audit. She also presented her suggested plan moving forward with HUHS communications.
- b. Summer Facilities Projects Update** – Mr. Alan Ojala and Mr. Scott Helms presented to the Board an update on the facilities and their projects inside and outside of the facility.
- c. Board Packets** – Mr. Jeff Walters discussed how Board packets are delivered and some option to explore for the future.

- 2. Day of Service Report** – Ms. Stevy Schlieve and Ms. Emily Schuhmacher reported to the Board on the 2021-22 Day of Service.

3. Principal's Report

- a. Summer School** – Ms. Kelly Lam updated the Board on the planning taking place for the 2022-23 school year.

4. Leadership Team Report

- a.** Ms. Mary Lynn Christian, Ms. Kelly Lam, and Mr. Scott Helms shared information on the Vector trainings that staff, including all staff, coaches, advisors, and substitutes, are required to complete each year.
- b.** Mr. Scott Helms presented the Spring Athletics and Activities report to the Board.

5. Board of Education Report

President's Report

- a. Review of Board Committees** - Ms. Tracy Hennes discussed the Board committees and what we see for them for the 2022-23 school year.
- b. Legal Roles and Responsibilities of School Boards** – Ms. Tracy Hennes shared a document for reference with the board that discusses the duties of a School Board in closed session.
- c. Board Development Tool** – Ms. Tracy Hennes discussed the Board Development Tool that was addressed at a previous School Board meeting to help look forward for ways to continue to grow as a district.

VIII. Old Business – NA

IX. New Business

A. Proposal #23-2885

- 1.** Approval of the Itinerant Services Agreement with CESA 6
- 2.** Motion by Westfall, seconded by Pridemore to approve.
- 3.** Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye

4. Motion approved 5-0.

B. Proposal #23-2886

1. Approval of the Service Agreement with CESA 1
2. Motion by Kirley, seconded by Westfall to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
4. Motion approved 5-0.

C. Proposal #23-2887

1. Approval of Policy 5410 (Promotion and Placement) and 5460 (Graduation Requirements) per Administration
2. Motion by Gumm, seconded by Pridemore to approve
3. Motion approved 5-0.

D. Proposal #23-2888

1. Approval of the Academic Standards
2. Motion by Hennes, seconded by Gumm to approve
3. Motion approved 5-0

E. Proposal #23-2889

1. Approval of the Educational Options
2. Motion by Westfall, seconded by Pridemore to approve
3. Motion approved 5-0

F. Proposal #23-2890

1. Approval of the Compensation for the School Leadership Team
2. Motion by Kirley, seconded by Pridemore to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
4. Motion approved 5-0

G. Proposal #23-2891

1. Approval of the Preliminary Budget
2. Motion by Westfall, seconded by Kirley to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
4. Motion approved 5-0

H. Proposal #23-2892

1. Approval of the 2022-2023 Student Parent Handbook
2. Motion by Pridemore, seconded by Kirley to approve
3. Motion to approved 4-1

I. Proposal #23-2893

1. Approval of the 2022-2023 Curriculum, Grading, and Assessment Handbook
2. Motion by Hennes seconded by Kirley to approve

Motion to approved 5-0

J. Proposal #23-2894

1. Approval of the 2022-2023 Mentor Handbook
2. Motion by Gumm seconded by Kirley to approve
Motion to approved 5-0

K. Proposal #23-2895

1. Approval of the Updated Employee, Coaches, and Advisor Handbooks
2. Motion by Gumm to change the word “should” to “shall”, seconded by Kirley
3. Motion to approve 5-0
4. Motion to approve by Hennes, seconded by Kirley
5. Motion to approved 5-0

X. James Gumm left the meeting at 7:33 p.m. prior to the Unanimous Consent Agenda

XI. Approval of Unanimous Consent Agenda

1. Motion by Kirley, seconded by Westfall to approve the Unanimous Consent Agenda.
2. Motion by Hennes to amend the June 20, 2022 minutes to correct the proposal approvals to read “to approve”, seconded by Kirley
3. Amended Motion approved 4-0
4. Motion approved 4-0
 - a. Minutes
 - i. Special Board of Education Meeting – June 15, 2022
 - ii. Regular Board of Education Meeting – June 20, 2022
 - iii. Special Board of Education Meeting – July 6, 2022
 - b. Vouchers – June, 2022
 - i. General vouchers in the amount of \$1,155,173.45
 - ii. Payroll vouchers in the amount of \$612,249.96
 - iii. Grand Total of all Vouchers of \$1,767,423.41
 - c. Treasurer’s Report
 - i. Treasurer’s Report for the period ending June 30, 2022:
\$9,188,524.27
 - d. Personnel Recommendations.

XII. Announcement of Meetings as Presented

XIII. Board Reflection – The board will also provide their reflections by paper to Janet using the Plus/Delta model.

XIV. Motion to Move into Closed Session

- A.** The Board may convene into closed session pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, concerning employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *To wit: Specific professional staff conduct/performance concerns and Superintendent Contract.* -

discussed

Motion by Kirley, seconded by Westfall to convene to Closed Session at 7:42 p.m.

- Roll Call: Kirley, Aye; Westfall, Aye; Gumm, NA; Hennes, Aye; Pridemore, Aye
- Motion approved 4-0.

XV. Reconvene to Open Session

- Motion by Hennes, seconded by Westfall to reconvene to Open Session at 8:39 p.m.
- Roll Call: Kirley, Aye; Westfall, Aye; Gumm, NA; Hennes, Aye; Pridemore, Aye
Motion approved 4-0
- Motion by Westfall, seconded by Pridemore to approve a pay increase for the Superintendent for the 2022-23 school year
- Roll Call: Kirley Aye; Westfall, Aye; Gumm, NA; Hennes, Aye; Pridemore, Aye
Motion approved 4-0

XVI. Adjournment

1. Motion to Adjourn by Westfall, seconded by Pridemore
2. Motion approved 4-0

The meeting was adjourned by Tracy Hennes at 8:43 p.m.

Respectfully submitted,
Tracy Hennes, President

Approved 8-15-22 (date)

Kass
Board Clerk

Tracy Hennes
Board President