



Hartford Union High School District
Regular Board of Education Minutes
Monday, September 25, 2023
Drama Lecture Hall

Members present

Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley

Members Absent

Don Pridemore

1. Welcome

- a. Call to Order
 - i. Ms. Tracy Hennes called the meeting to order at 5:49 p.m.
- b. Roll Call
 - i. Present: Craig Westfall, Tracy Hennes, James Gumm, Ross Kirley
 - ii. Excused: Mr. Don Pridemore was excused from this meeting as he attended the Hartford Joint 1 Annual Meeting. He sits on the board of both HUHS and Hartford Joint 1.
- c. Pledge of Allegiance
 - i. The pledge of allegiance was led by Owen Lineham.
- d. Adoption of Agenda
 - i. Motion to amend the agenda to remove the Summer Update
 1. Motion by Tracy Hennes, second by James Gumm
 2. Final Resolution: Motion Carries
 3. Yea: Tracy Hennes, James Gumm, Ross Kirley, Craig Westfall
 - ii. Motion to Adopt Amended Agenda
 1. Motion by James Gumm, second by Ross Kirley
 2. Final Resolution: Motion Carries
 3. Yea: Tracy Hennes, James Gumm, Ross Kirley, Craig Westfall

2. Recognitions

- a. School Board Members
 - i. Ms. Tracy Hennes was recognized for achieving Level 3 in the WASB Recognition Program.
 - ii. Mr. Don Pridemore was recognized for achieving Level 1 in the WASB Recognition Program.
- b. Rotary Students of the Month
 - i. Joshua Knapp
 - ii. Elisabeth Norman

3. Public Comments

- a. One resident commented against the Telecommunications Tower being discussed at tonight's meeting.

4. Student Board Representative Reports

- a. Ms. Rahmlow asked the board to complete the Google form to share their feedback on what they found the most memorable from their Student Board Representatives in the past as well as any adjustments to the group's approach/format.

- b. Senior Student Rep, JP Leatherbury, reported on the highs and lows of the Senior Assembly as well as the wonderful Youth Apprenticeship and ECCP opportunities here at HUHS.
- c. Junior Student Reps, Sarah Robbe, Madeline Mazer, and Riya Kalluvila talked about the Pre-ACT Unsecure and the culture (vibe) of the students throughout the building.
- d. Sophomore Reps, Owen Lineham and Emma Roltgen discussed New Connected Wednesdays during Oriole time. They also reported on the positives and negatives of the Wednesday early release schedule being discontinued this year.
- e. The application deadline for Freshman Board Reps was extended to Friday, September 29th. The new Freshman Board Reps will be at the October board meeting.

5. Donations

- a. Mr. Walters thanked Performance Running Outfitters for their generous donation of \$416.81 to the HUHS Girls Cross Country Team for healthy snacks.

6. Reports and Communications

- a. Removed from the agenda

7. Leadership Team Report

- a. Pillar 1: Academic Achievement Update – Ms. Stevy Schliewe
 - i. Ms. Stevy Schliewe, Director of Curriculum and Instruction, provided a Pillar 1: Academic Achievement Update. Ms. Schliewe also discussed the four foundational components which are Instructional Practices, Curriculum, Grading & Assessment, and Academic & Career Planning.

8. Superintendent's Report

- a. Telecommunications Tower
 - i. Mr. Walters, reported that a telecommunications company has again expressed interest in renting land on campus to place a cellular tower. Their proposal includes \$1000/month rent, 6% escalation per term, 10-year initial term, and 16 automatic 5-year renewal terms. This is the second request in the past couple of years, with this being the highest of the two proposals to consider. The board discussed and expressed no interest in renting our land to a telecommunications company at this time.
- b. Tennis Court Complex Update
 - i. Mr. Walters reported on the new tennis complex which has been a great asset to the district and community. Many things have been done or have been scheduled to be completed since the last board meeting. The list includes the retaining wall and landscaping on the northside of the complex, the concession/restroom facility attached to roof/canopy structure, decision to replace the storage unit with shed which has been approved by the City of Hartford Plan Commission, installation of the Festival Sponsorship sign, tree trimming, and donor pavers. Much work and discussion still needs to be done with JP Cullen regarding the extra costs incurred during this project. Discussion also included the lighting of the tennis complex. The lighting is on a timer and will remain lit from dusk to dawn for safety reasons.

9. School Board Report

- a. Ms. Tracy Hennes, School Board President, reported on the following topics:
 - i. Legal & Legislative Updates
 - 1. Ms. Hennes encouraged the board members to continue to monitor the WASB website as they bring board members new information.
 - 2. Ms. Hennes spoke about the deadline of September 30, 2024 for spending ESSER II funds.
 - 3. Ms. Hennes went over a list of executive sessions and public hearings in relation to several bills that the board members should be aware of.
 - ii. Collective Commitments, School Board Mission, Expectations
 - 1. Ms. Hennes spoke on this being a good time to analyze how our Collective Commitments and School Board Mission are being lived out. She asked the board to reflect on these areas as possible topics at a future workshop.

iii. Communication/Information

1. Ms. Hennes shared that HUHS is looking to improve communication including to/from the board.
2. Board members were asked to reflect on what information they'd like to see in the BoardDocs library as well as what information they'd like shared with them. Board members are to share their input/feedback with Ms. Hennes.

iv. Agenda & Process with BoardDocs

1. Ms. Hennes encouraged the board members to look at other school districts who utilize BoardDocs to see how information is presented and share any ideas they have.
2. Ms. Hennes reminded board members that they're able to add items to the board agenda through the board president.
3. Ms. Hennes shared that in the absence of our committees, future agendas may include looking through different policies to be sure they're up-to-date for our district.

v. Board Workshops

1. Ms. Hennes gave a quick overview of the Board workshop that took place earlier in the month emphasizing the importance of board member attendance. She also mentioned the work done around the Citizen's Advisory Committee, Literacy Achievement and our district's pillars and goals which help to evaluate our district's performance.

vi. Upcoming Opportunities for the Board

1. The WASB Regional Meeting is October 10th
2. Ms. Hennes reminded the board that the WASB State Convention is January 17-19th and encouraged those that are interested in attending to make their hotel plans early as rooms are hard to get.
3. Ms. Hennes encouraged board members to attend associate school board meetings and other board meetings that are happening within our area and county.

10. Old Business

a. Citizens Advisory Committee – Facilities Report

- i. Action: To amend the wording of Task/Assignment 1 to include 'as warranted' to the end.
 1. Motion by Craig Westfall, second by Ross Kirley
 2. Aye: Tracy Hennes, James Gumm, Ross Kirley, Craig Westfall
 3. Final Resolution: Motion Carries
- ii. Action: Per Policy 9140, to approve the amended assignments for the Citizen's Advisory Committee (CAC), with a focus on facilities
 1. Motion by James Gumm, second by Ross Kirley
 2. Aye: Tracy Hennes, James Gumm, Ross Kirley, Craig Westfall
 3. Final Resolution: Motion Carries

11. New Business

a. Updated Records Retention Schedule

- i. Action: To approve the updated Records Retention Schedule & the 10 General Records Retention Schedules suggested by the Wisconsin Public Records Board.
 1. Motion by Ross Kirley, second by Craig Westfall
 2. Aye: Tracy Hennes, James Gumm, Ross Kirley, Craig Westfall
 3. Final Resolution: Motion Carries

b. Human Growth & Development Citizens Advisory Committee Members

- i. Action: Motion to remove the last community member that applied from the list to be compliant with State Statute § 118.019(5).
 1. Motion: Craig Westfall, second Ross Kirley
 2. Aye: Craig Westfall, Ross Kirley; Nay: Tracy Hennes, James Gumm
 3. Final Resolution: Motion Fails
- ii. Action: Motion to table this vote to a future board meeting

1. Motion: Tracy Hennes, second Jim Gumm
 2. Aye: Tracy Hennes, James Gumm; Nay: Craig Westfall, Ross Kirley
 3. Final Resolution: Motion Fails
- iii. Action: Motion to use additional time to seek & share applicant information with board members.
1. Motion: Tracy Hennes, second Jim Gumm
 2. Aye: Tracy Hennes, James Gumm; Nay: Craig Westfall, Ross Kirley
 3. Final Resolution: Impasse was overridden by Board President, Tracy Hennes; Motion Carries
- c. ELL Instructional Materials
- i. Action: To approve the adoption of materials in order to support ELL students, as well as building a more robust ELL Program
 1. Motion by Ross Kirely, second by Craig Westfall
 2. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 3. Final Resolution: Motion Carries
- d. Contracted Communications Services
- i. Action: To approve the addition of contracted communications services
 1. Motion by Tracy Hennes, second by James Gumm
 2. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 3. Final Resolution: Motion Carries
- e. France Partner School Exchange
- i. Action: To approve the France Partner School Exchange
 1. Motion by Ross Kirley, second by James Gumm
 2. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 3. Final Resolution: Motion Carries
- f. 2023-2024 Preliminary Budget
- i. Action: To approve the 2023-2024 Preliminary Budget
 1. Motion by James Gumm, second by Ross Kirley
 2. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 3. Final Resolution: Motion Carries
- g. Approval to Publish the 2023-2024 Budget
- i. Action: To approve the publication of the 2023-204 Budget
 1. Motion by Ross Kirley, second by Craig Westfall
 2. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 3. Final Resolution: Motion Carries

12. Unanimous Consent Agenda

Tracy Hennes requested that the August 23, 2023 Regular Meeting Minutes and the Personnel Recommendations be pulled from the consent agenda for further discussion.

- a. Action: To approve the remaining items on the Unanimous Consent Agenda including the September 6, 2023 Workshop Meeting Minutes, the August 2023 Vouchers, and the Treasurer's Report.
 - i. Motion by James Gumm, second by Tracy Hennes
 - ii. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 - iii. Final Resolution: Motion Carries
- b. Action: To approve the August 23, 2023 Regular Meeting Minutes as Presented
 - i. Motion James Gumm, second Ross Kirley
 - ii. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 - iii. Final Resolution: Motion Carries
- c. Action: To approve the Personnel Recommendations as Presented
 - i. Motion by Ross Kirley, second by James Gumm
 - ii. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 - iii. Final Resolution: Motion Carries

13. Announcement of Meetings and Events

- a. Homecoming Week – September 25-30, 2023
- b. School Board Workshop with K-8 Districts – Wednesday, October 4, 2023 at Fox and Hounds
- c. Lifetouch Photo Opportunity – Thursday, October 5, 2023 from 10 am to 12:30 pm
- d. Coaches Vs. Cancer Football Game at Slinger High School – Friday, October 6th at 7:00 pm
- e. No School on Monday, October 9th

14. Upcoming Board Voice Opportunities

- a. School Board Area of Website – School Board members are to give their input to the Board President on what they'd like to see on the School Board area of the HUHS Website. School Board members are to share their input at the School Board Meeting in Reflection or by communicating that to the Board President.
- b. Ovations Publication – Content deadline for the Ovations Publication is October 26th. School board members are to share their input for this publication either at the School Board Meeting in Reflection or by communicating that to the Board President.
- c. Weekly Newsletter – The deadline to submit content for the weekly newsletter is Tuesday of each week. School Board members may share their input for the Board Voice in the weekly newsletter at the School Board meeting in Reflection or by communicating that to the Board President.

15. Board Reflection

- a. Board Reflection / Board Feedback
 - i. Ross Kirley apologized to the Vision House team for not attending their recent groundbreaking due to a miscommunication. He congratulated them on their groundbreaking and another year of work.
 - ii. James Gumm applauded all staff who have signed up to volunteer and/or work further with our students beyond the school day. Their efforts are much appreciated.

16. Adjourn to Closed Session

- a. Action: Move to closed session
 - i. Motion by James Gumm, second by Ross Kirley
 - ii. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 - iii. Final Resolution: Motion Carries
 - iv. Meeting adjourned to closed session at 8:41 p.m.

17. Reconvene to Open Session

- a. Action: Move to open session
 - i. Motion by Ross Kirley, second by Tracy Hennes
 - ii. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 - iii. Final Resolution: Motion Carries
 - iv. Meeting reconvened to open session at 9:14 p.m.

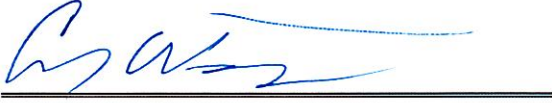
18. Adjourn

- a. Action: Move to adjourn
 - i. Motion Tracy Hennes, second Ross Kirley
 - ii. Aye: Tracy Hennes, Craig Westfall, James Gumm, Ross Kirley
 - iii. Final Resolution: Motion Carries
 - iv. Meeting adjourned at 9:15 p.m.

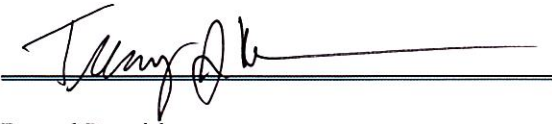
Respectfully submitted,

Tracy Hennes, President

Approved 10/23/23 (date)



Board Clerk



Board President