



**Hartford Union High School District
Regular Board of Education Minutes
Monday, July 17, 2023
Drama Lecture Hall**

Board Vice President, James Gumm, in the Drama Lecture Hall at Hartford Union High School, called a regular meeting of the Hartford Union High School Board of Education to order at 5:00 p.m.

I. Come to Order

- A. James Gumm called the meeting to order

II. Roll Call

- A. PRESENT: James Gumm, Ross Kirley, Don Pridemore and Craig Westfall, Board of Education; Jeffrey A. Walters, Superintendent.

- B. ABSENT: Tracy Hennes

III. Pledge of Allegiance

- A. James Gumm led the Board and Administration in the Pledge of Allegiance.

IV. Adoption of Agenda

- A. Motion to amend the agenda to remove Section VII. Reconvene into Open Session by Westfall, seconded by Kirley
- B. Motion approved 4-0
- C. Motion to approve adoption of agenda by Kirley, seconded by Pridemore
- D. Motion approved 4-0
- E. The agenda was unanimously adopted

V. Recognitions

- A. **Staff Recognition** – Mr. Scott Helms was celebrated for winning the Varsity Brands Athletic Director award.

VI. Communications

- A. **Student Recognitions** – NA

VII. Citizens and Delegations – NA

VIII. Donations - NA

IX. Administrative Reports and Board Dialogue

- A. **Superintendent's Report** – Mr. Jeffrey Walters

- a. *CAC Update* – Mr. Joe Minton, Chairperson for Citizens Advisory Committee, gave an update regarding the facilities tour their group took last month as well as how they plan to move forward with a PR strategy.

B. Leadership Team Reports

- a. *Summer Project Update* - Ms. Tracy Peterson, Building and Grounds Supervisor, gave an update on the tennis courts, gym floor refinishing, flooring projects, the relocation of the District Office as well as the replacement of the Tech lighting.
- b. *Circulation Notification for Parents* - Ms. Val Verhunce, Director of Technology & Future Ready Learning, shared the document to be used at school registration which will give parents the opportunity to sign up for daily Destiny notifications regarding books and textbooks their student has checked out.
- c. *2022-2023 School Highlights* – Ms. Kelly Lam, Principal, spoke of the 2022-2023 academic and co-curricular highlights.

C. School Board Report - NA

X. Old Business - NA

XI. New Business

A. Proposal #24-2987 Approval of Academic Standards

1. Motion by Kirley, seconded by Pridemore to approve.
2. Motion approved 4-0.

B. Proposal #24-2988 Approval of Educational Options

1. Motion by Kirley, seconded by Gumm to approve
2. Motion approved 4-0

C. Proposal #24-2989 Approval of Updated District Leadership Job Descriptions

1. Motion to amend the Director of Curriculum & Instruction to replace #23 with *'Manages, supports and oversees the ordering, distribution and collection of all instructional, library, and assessment materials'* as well as to include the wording *'Demonstrates knowledge and understanding of employment contracts and ensures compliance with state and federal regulations'* within the Executive Director of Business & HR's job description
2. Motion to amend by Gumm, Seconded by Westfall
3. Motion Approved 4-0
4. Motion by Westfall, seconded by Pridemore to approve updated job descriptions
5. Motion approved 4-0

D. Proposal #24-2990 Approval of 2023-2024 Parent/Student Handbook

1. Motion by Gumm, seconded by Kirley
2. Motion approved 4-0

E. Proposal #24-2991 Approval of 2023-2024 Co-Curricular Handbook

1. Motion by Kirley, seconded by Pridemore to approve
2. Motion approved 4-0

- F. Proposal #24-2992** Approval of 2023-2024 Advisors Handbook
 - 1. Motion by Westfall, seconded by Gumm to approve
 - 2. Motion approved 4-0
- G. Proposal #24-2993** Approval of 2023-2024 Coaches Handbook
 - 1. Motion by Gumm, seconded by Kirley to approve
 - 2. Motion approved 4-0
- H. Proposal #24-2994** Approval of the 66.03 Agreement for HUHS Art Teacher
 - 1. Motion by Westfall, seconded by Gum to approve
 - 2. Motion approved 3-0-1 Pridemore abstained
- I. Proposal #24-2995** Approval of 2023-2024 Food Service Joint Agreement with Holy Hill Area School District
 - 1. Motion by Gumm, seconded by Kirley to approve
 - 2. Motion approved 4-0
- J. Proposal #24-2996** Approval of Updated Attendance Policy
 - 1. Motion by Pridemore, seconded by Westfall to approve
 - 2. Motion approved 4-0

XII. Approval of Unanimous Consent Agenda

- 1. Motion by Kirley, seconded by Westfall to approve the Unanimous Consent Agenda.
- 2. Motion approved 4-0
 - a. Minutes
 - i. June 22, 2023 Special Board Meeting Minutes
 - ii. June 26, 2023 Board Meeting Minutes
 - b. Vouchers – June 30, 2023
 - i. General vouchers in the amount of \$3,051,101.42
 - ii. Payroll vouchers in the amount of \$678,277.00
 - iii. Grand Total of all Vouchers of \$3,729,378.42
 - c. Treasurer’s Report
 - i. Treasurer’s Report for the period ending June, 2023:
\$8,460,003.43
 - d. Personnel Recommendations.

XIII. Announcement of Meetings as Presented

XIV. Board Reflection - Mr. Kirley offered his congratulations to the team who worked on the Vision house and to Ms. Schlieuwe.

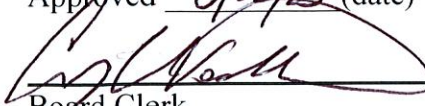
XV. Adjournment

- 1. Motion to Adjourn by Kirley, seconded by Westfall
- 2. Motion approved 4-0

The meeting was adjourned by James Gumm at 6:02 p.m.

Respectfully submitted,
Tracy Hennes, President

Approved 8/23/23 (date)



Board Clerk



Board President