



**Hartford Union High School District
Regular Board of Education Minutes
Monday, June 26, 2023
Drama Lecture Hall**

Board President, Tracy Hennes, in the Drama Lecture Hall at Hartford Union High School, called a regular meeting of the Hartford Union High School Board of Education to order at 5:08 p.m.

I. Come to Order

- A. Tracy Hennes called the meeting to order

II. Roll Call

- A. PRESENT: Tracy Hennes, Ross Kirley, and Craig Westfall, Board of Education;
Jeffrey A. Walters, Superintendent.

- B. ABSENT: James Gumm, Don Pridemore

III. Pledge of Allegiance

- A. Tracy Hennes led the Board and Administration in the Pledge of Allegiance.

IV. Adoption of Agenda

- A. Motion by Westfall, seconded by Kirley
B. Motion approved 3-0
C. The Agenda was unanimously adopted

V. Communications

- A. Student Recognitions – NA

VI. Citizens and Delegations – NA

VII. Donations

- A. GBU Life – \$200 – Baseball
B. Hahn Ace Hardware – Day of Service – Packs of gardening gloves
C. Fleet Farm – Day of Service – Packs of gardening gloves
D. Go Riteway Transportation Group – Day of Service – All bus transportation.
E. Various Donors – Day of Service - \$199.73 via PayPal
F. Russ Darrow Automotive Group - \$4,224.37 – Automotive Textbooks for TEE
Department
G. Culvers Scoop of Thanks - \$373.00 - State FFA Convention
H. Hechimovich Custom Machining, Inc. - \$3,400 (Good Faith Estimate) of Steel – TEE

Department

- I. Hartford Wrestling Club - \$9,675.00 (Good Faith Estimate) for Wrestling Mat – Athletic Department

VIII. Administrative Reports and Board Dialogue

A. Leadership Team Reports

- a. *Mental Health & Well-Being*: Dr. Stacy Gahan and members of her team discussed the process of how they plan to integrate their mental health and well-being supports across our system.
- b. *Library Workshop*: Mr. Mike McIntyre reviewed the key takeaways from the Board Workshop held on June 7, 2023.
- c. *District Budget*: Ms. Brenda Arnett gave an update on how the release of the state budget information on June 13th may impact the HUHS budget.

B. Superintendent’s Report – Mr. Jeffrey Walters

- a. *Tennis Court Update* – Mr. Walters gave an update on the timing and budget of the tennis court project.
- b. *Organizational Chart* – Mr. Walters spoke about the transparency that the new, interactive organizational chart can provide staff and stakeholders.
- c. *SkillsUSA National Competition* – Mr. Walters gave an update on who participated in the National Competition and congratulated the participants on their great success.

C. School Board Report – Ms. Tracy Hennes

- a. Ms. Hennes spoke of the successful graduation ceremony on June 9th as well as briefly discussed the directives that came from the Board Workshop on June 7th. She also gave the reminder that even though school isn’t in session, the School Board and school staff are very hard at work during this busy time.

IX. Old Business

A. Proposal #23-2960: Approval of the Updated Job Descriptions

- a. Motion by Westfall to table this proposal to a later meeting date, seconded by Kirley
- b. Motion approved 3-0

B. Proposal #23-2962: Approval of Updated Policy 1400.01 – Superintendent’s Job Description

- a. Motion by Hennes, seconded by Westfall
- b. Motion approved 3-0

X. New Business

A. Proposal #23-2974 Approval of Food Service Agreements

- 1. Motion by Kirley, seconded by Westfall to approve.
- 2. Motion approved 3-0.

B. Proposal #23-2975 Approval of the 2023-2024 Student Meal Prices

- 1. Motion by Westfall, seconded by Kirley to approve
- 2. Motion approved 3-0

- C. Proposal #23-2976** Approval of Mental Health and Well-Being Council
1. Motion by Westfall, seconded by Kirley to approve
 2. Motion approved 3-0
- D. Proposal #23-2977** Approval of Newline Interactive Boards
1. Motion by Kirley, seconded by Hennes
 2. Roll Call: Hennes, Aye; Westfall, Aye; Kirley, Aye; Gumm, ABS, Pridemore, ABS
 3. Motion approved 3-0
- E. Proposal #23-2978** Approval of Technology Handbook
1. Motion by Kirley, seconded by Hennes to approve
 2. Motion approved 3-0
- F. Proposal #23-2979** Approval of Updated 2023-2024 School Board Meeting Dates
1. Motion by Westfall, seconded by Kirley to approve
 2. Motion approved 3-0
- G. Proposal #23-2980** Approval of Updated District Calendar for 2023-2024 School Year
1. Motion by Westfall, seconded by Kirley to approve
 2. Motion approved 3-0
- H. Proposal #23-2981** Approval of the Memorandum of Understanding with Casa Guadalupe
1. Motion by Westfall, seconded by Kirley to approve
 2. Motion approved 3-0
- I. Proposal #23-2982** Approval of Adoption of a New Textbook for AP Literature and Composition
1. Motion by Kirley, seconded by Westfall to approve
 2. Roll Call: Hennes, Aye; Westfall, Aye; Kirley, Aye, Gumm, ABS; Pridemore, ABS
 3. Motion approved 3-0
- J. Proposal #23-2983** Approval of Office Relocation
1. Motion by Kirley, seconded by Hennes to approve
 2. Roll Call: Hennes, Aye; Westfall, Nay; Kirley, Aye; Gumm, ABS; Pridemore, ABS
 3. Motion approved 2-1
- K. Proposal #23-2984** Approval of Tech Ed LED Lighting Replacement
1. Motion by Kirley, seconded by Westfall to approve
 2. Roll Call: Hennes, Aye; Westfall, Aye; Kirley, Aye; Gumm, ABS; Pridemore, ABS
 3. Motion approved 3-0

L. Proposal #23-2985 Approval of the Replacement of Two Rooftop AC Units for the Front Lobby & Northside of Fitness Center

1. Motion by Kirley, seconded by Hennes to approve
2. Roll Call: Hennes, Aye; Westfall, Aye; Kirley, Aye; Gumm, ABS; Pridemore, ABS
3. Motion approved 3-0

M. Proposal #23-2986 Approval of the Replacement of Two Rooftop AC Units for the English Hallway

1. Motion by Kirley, seconded by Westfall to approve
2. Roll Call: Hennes, Aye; Westfall, Aye; Kirley, Aye; Gumm, ABS; Pridemore, ABS
3. Motion approved 3-0

XI. Approval of Unanimous Consent Agenda

1. Motion by Kirley, seconded by Westfall to approve the Unanimous Consent Agenda.
2. Motion approved 3-0
 - a. Minutes
 - i. Community and Legislative Engagement Committee Minutes – January 16, 2023
 - ii. Personnel and Organizational Management – March 23, 2023
 - iii. Curriculum, Teaching and Learning – April 12, 2023
 - iv. Finance, Facilities, and Operations – April 24, 2023
 - v. Regular Board Meeting – May 8, 2023
 - vi. Special Board Meeting – June 7, 2023
 - vii. Board Workshop Minutes – June 7, 2023
 - b. Vouchers – May 30, 2023
 - i. General vouchers in the amount of \$1,705,502.32
 - ii. Payroll vouchers in the amount of \$529,671.95
 - iii. Grand Total of all Vouchers of \$2,235,174.27
 - c. Treasurer’s Report
 - i. Treasurer’s Report for the period ending May, 2023: \$8,905,506.55
 - d. Personnel Recommendations.

XII. Announcement of Meetings as Presented

XIII. Board Reflection –The board will provide their reflections by email or in person to Tracy Hennes.

XIV. Motion to Move into Closed Session

- A.** *Contemplated closed session pursuant to WI Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; 19.85(1)(c), specifically, Superintendent evaluation – Discussed*

Motion by Kirley, seconded by Westfall to convene to Closed Session at 7:39 p.m.

- Roll Call: Hennes, Aye; Westfall, Aye; Kirley, Aye; Gumm, ABS; Pridemore, ABS
- Motion approved 3-0

XV. Reconvene to Open Session

- Motion by Kirley, seconded by Hennes to reconvene to Open Session at 8:47 p.m.
- Roll Call: Kirley, Aye; Westfall, Aye; Hennes, Aye; Gumm, ABS; Pridemore, ABS

Motion approved 3-0

XVI. Adjournment

1. Motion to Adjourn by Kirley, seconded by Westfall
2. Motion approved 3-0

The meeting was adjourned by Tracy Hennes at 8:43 p.m.

Respectfully submitted,
Tracy Hennes, President

Approved 7/17/2023 (date)


Board Clerk


Board President

