



**Hartford Union High School District  
Regular Board of Education Minutes  
Monday, May 8, 2023  
Drama Lecture Hall**

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Board President, Tracy Hennes, in the Drama Lecture Hall at Hartford Union High School, called a regular meeting of the Hartford Union High School Board of Education to order at 5:45 p.m.

**I. Come to Order**

- A. Tracy Hennes called the meeting to order

**II. Roll Call**

- A. PRESENT: Tracy Hennes, Ross Kirley, James Gumm, Don Pridemore, and Craig Westfall, Board of Education; Jeffrey A. Walters, Superintendent.

- B. ABSENT:

**III. Pledge of Allegiance**

- A. Helen Wilson led the Board and Administration in the Pledge of Allegiance.

**IV. Adoption of Agenda**

- A. Motion to amend the agenda to move proposal 23-2973 after 23-2959 by Hennes, seconded by Gumm.  
B. Motion approved 4-1  
C. Motion to amend the agenda to table proposal 23-2960 to a future meeting by Hennes, seconded by Gumm  
D. Motion approved 5-0  
E. Motion to amend the agenda to table proposal 23-2962 to a future meeting by Hennes, seconded by Gumm.  
F. Motion approved 5-0  
G. Motion by Gumm, seconded by Pridemore to approve  
H. Motion approved 5-0  
I. The Agenda was unanimously adopted

**V. Communications**

- A. **Student Recognitions** – Helen Wilson and Leah Schultze were recognized as the May Rotary Students of the Month.

**VI. Citizens and Delegations** – Kara Hennings, Bill Brewer, Monica Kepes, Paul Kepes, Agatha Dawson, Michelle Yu, Tamara Fink, and John Fink spoke Proposal Number 23-2973.

**VII. Annual Board Reorganization**

**A. Election of Officers - President**

- a. Nomination of Tracy Hennes for President by Jim Gumm
- b. Nominations closed after no other nominations
- c. Nomination unanimously accepted by acclamation

**B. Election of Officers – Vice President**

- d. Nomination of Craig Westfall for Vice President by Ross Kirley
- e. Nomination of Jim Gumm for Vice President by Tracy Hennes
- f. Nominations closed after no other nominations
- g. Vote by secret ballot
  - a. Jim Gumm – 4 votes
  - b. Craig Westfall – 1 vote
- h. Nomination accepted by majority.

**C. Election of Officers - Clerk**

- i. Nomination of Craig Westfall for Clerk by Tracy Hennes
- j. Nomination of Don Pridemore for Clerk by Tracy Hennes
- k. Nomination of Ross Kirley for Clerk by Jim Gumm
- l. Nominations closed after no other nominations
- m. Vote by secret ballot
  - a. Craig Westfall – 2 votes
  - b. Don Pridemore – 1 vote
  - c. Ross Kirley – 2 votes
- n. Vote by secret ballot by majority
  - a. Craig Westfall – 3 votes
  - b. Ross Kirley – 2 votes
- o. Nomination accepted by majority

**D. Election of Officers - Treasurer**

- p. Nomination of Ross Kirley for Treasurer by Craig Westfall
- q. Nomination of Don Pridemore for Treasurer by Ross Kirley
- r. Nominations closed after no other nominations
- s. Vote by secret ballot
  - a. Ross Kirley – 2 votes
  - b. Don Pridemore – 3 votes
- t. Nomination accepted by majority

**E. Election of Officers – Deputy Clerk/Deputy Treasurer**

- a. Nomination of Ross Kirley for Deputy Clerk/Deputy Treasurer by default
- b. Nomination unanimously accepted by acclamation

**F. Selection of Board Committee/Team Assignments and Representatives**

- 1. Jim Gumm and Ross Kirley volunteered to be on the Negotiations Committee.
- 2. Don Pridemore volunteered to serve as WASB Primary Delegate. Tracy Hennes volunteered to serve as the alternate WASB Primary Delegate.

### **G. Selection of Depositories**

1. Motion by Westfall, seconded by Gumm to approve selection of Forte Bank, Local Government Investment Pool, Bank Five Nine, and American Deposit Management as Fiscal Depositories.
  - Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
  - Motion approved 5-0

### **H. Selection of Official Newspapers**

1. Motion by Kirley, seconded by Pridemore to approve selection of West Bend Daily News as Primary and the Milwaukee Journal Sentinel as Alternate.
2. Motion unanimously approved.

### **I. Selection of Regular Board Meetings and Times**

1. Motion by Gumm, seconded by Kirley to approve the revised School Board meeting dates and times for the 2023-2024 school year.
2. Motion unanimously approved.

## **VIII. Reports and Communications**

### **A. Student Board Representatives:**

- a. JP Leatherbury: He spoke regarding AP testing. He compared this year's AP testing and last year's AP testing listing the pros and cons between the years.
- b. Maddie Mazur, Riya Kalluvila, Sarah Robbe: They discussed the upcoming class offerings, tutoring, and the variety of opportunities of summer school.
- c. Emma Roltgen: She spoke about the Day of Service. She offered information on the background of Day of Service and discussed the opportunities available this year. She also thanked Ms. Kayla Davis for her hard work and excellent communication.
- d. Taylor Kutz: She thanked the Board for the opportunity to be a student board representative. She enjoyed her experience and met many new people.

### **B. Donations - NA**

### **C. Administrative Reports and Board Dialogue**

#### **1. Superintendent's Report**

- a. **France Trip Update** – Jeff updated the board on the summer trip to France. He noted the number of chaperones and students.
- b. **FFA Conference Update** – Jeff updated the board on the updates of the trip and the number of students and chaperones for the upcoming FFA trip.
- c. **District Budget** – Jeff updated the board on the state budget and how it impacts our district. He also discussed options on how to reduce costs in the district.

#### **2. Leadership Report – NA**

**3. Principal's Report**

- a. Ms. Kelly Lam gave the Board an update on the school goal. She discussed some of the things that we've implemented and revamped this year. She also discussed the unofficial ACT scores focusing on student growth.

**4. Committee Updates**

- a. Board members updated the Board on their recent Board Committee meetings.

**5. Board of Education Report**

**President's Report**

- a. Ms. Tracy Hennes discussed the opportunities for Board Voice in the upcoming months. She highlighted Staff Appreciation Week events. Tracy discussed the challenges with large board packets and talked about working with BoardDocs in the future. She advised that there are no current updates to the newly formed Citizens Advisory Committee. They are still looking to add new members to the current committee. Lastly, she touched on the Survey Comment Analysis. She encouraged the Board members to review the comments. It will be discussed more in the future.

**IX. Old Business – NA**

**X. New Business**

**A. Proposal #23-2958**

- 1. Approval of the 2021-2022 Audit
- 2. Motion by Gumm seconded by Westfall to approve.
- 3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
- 4. Motion approved 5-0.

**B. Proposal #23-2959**

- 1. Approval of the Updated Library Plan
- 2. Motion by Gumm, seconded by Pridemore to approve
- 3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
- 4. Motion approved 5-0

**C. Proposal #23-2973**

- 1. Approval of a Board Work Session for Library Reading Materials Related Policies & Practices
- 2. Motion by Gumm, seconded by Pridemore to approve
- 3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
- 4. Motion approved 5-0

**D. Proposal #23-2960**

1. Approval of the Updated Job descriptions – Tabled to future meeting.

**E. Proposal #23-2961**

1. Approval of Updated Policy 2340 – Field Trips and Other District Sponsored Trips
2. Motion by Pridemore, seconded by Gumm to approve
3. Motion approved 5-0

**F. Proposal #23-2962**

1. Approval of Updated Policy 1400.01 – Superintendent’s Job Description – Tabled to future meeting.

**G. Proposal #23-2963**

1. Approval of the FFA 2023 National Convention
2. Motion by Westfall, seconded by Pridemore to approve
3. Motion approved 5-0

**H. Proposal #23-2964**

1. Approval of the Skills USA National Competition Trip
2. Motion by Kirley, seconded by Westfall to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
4. Motion approved 5-0

**I. Proposal #23-2965**

1. Approval of Instrumental Trip to Florida
2. Motion by Westphal, seconded by Hennes to approve
3. Motion approved 5-0

**J. Proposal #23-2966**

1. Approval of the Vision Insurance Renewal
2. Motion by Gumm, seconded by Pridemore to approve
3. Motion approved 5-0

**K. Proposal #23-2967**

1. Approval of the Life Insurance Renewal
2. Motion by Gumm, seconded by Kirley to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
4. Motion approved 5-0

**L. Proposal #23-2968**

1. Approval of the 66.0301 Agreement with Hartford Jt. 1 for Spanish Teacher for the 2023-2024 School Year
2. Motion by Gumm, seconded by Hennes to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, ABS

4. Motion approved 4-0-1

**M. Proposal #23-2969**

1. Approval of the 66.0301 Agreement with Hartford Jt. 1 for TEE Teacher for the 2023-2024 School Year
2. Motion by Westfall, seconded by Kirley to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, ABS
4. Motion approved 4-0-1

**N. Proposal #23-2970**

1. Approval of a Co-op Lacrosse Team
2. Motion by Kirley, seconded by Gumm to approve
3. Motion approved 5-0

**O. Proposal #23-2971**

1. Approval of the School Resource Officer Contract
2. Motion by Gumm, seconded by Kirley to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
4. Motion approved 5-0

**P. Proposal #23-2972**

1. Approval to Replace the Second Floor Flooring
2. Motion by Kirley, seconded by Gumm to approve
3. Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
4. Motion approved 5-0

**XI. Approval of Unanimous Consent Agenda**

1. Motion by Gumm, seconded by Pridemore to approve the Unanimous Consent Agenda.
2. Motion approved 5-0
  - a. Minutes
    - i. Regular Board of Education Meeting – April 17, 2023
  - b. Vouchers – April 30, 2023
    - i. General vouchers in the amount of \$1,363,398.41
    - ii. Payroll vouchers in the amount of \$529,567.32
    - iii. Grand Total of all Vouchers of \$1,892,965.73
  - c. Treasurer's Report
    - i. Treasurer's Report for the period ending March 30, 2023:  
\$10,030,347.98
  - d. Personnel Recommendations.

**XII. Announcement of Meetings as Presented**

**XIII. Board Reflection** –The board will provide their reflections by email to Tracy Hennes.

**XIV. Motion to Move into Closed Session**

- A. *Contemplated closed session pursuant to WI Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; 19.85(1)(c), specifically, Employee performance – Discussed*
  
- B. *Contemplated closed session pursuant to WI Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; 19.85(1)(c), specifically, Superintendent evaluation – Discussed*

Motion by Gumm, seconded by Pridemore to convene to Closed Session at 8:57 p.m.

- Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
- Motion approved 5-0

Jim Gumm left at 10:10 p.m.

**XV. Reconvene to Open Session**

- Motion by Gumm, seconded by Pridemore to reconvene to Open Session at 10:13 p.m.
  - Roll Call: Kirley, Aye; Westfall, Aye; Gumm, Aye; Hennes, Aye; Pridemore, Aye
- Motion approved 4-0

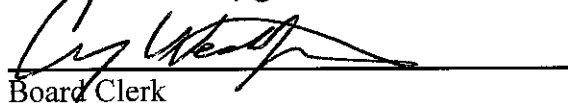
**XVI. Adjournment**

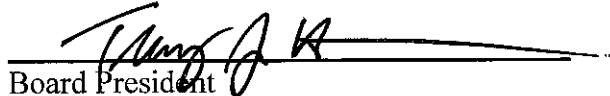
1. Motion to Adjourn by Hennes, seconded by Westfall
2. Motion approved 4-0

The meeting was adjourned by Tracy Hennes at 10:14 p.m.

Respectfully submitted,  
Tracy Hennes, President

Approved 6/20/23 (date)

  
Board Clerk

  
Board President