

HUHS ATHELTIC BOOSTER CLUB REQUEST FOR FUNDS FORM

Please complete this form and submit your request to Scott Helms at any time during the school year. It is strongly recommended that you or a member of your coaching staff attend a Booster Club meeting to present this information in person and answer any questions from the members at that time. All requests will be voted on twice a year, at either the Booster Club meeting in January or in May.

Athletic Group/Team: _____

Size of Team/No of Players: _____

Coach's Contact Info/Email: _____

PLEASE USE A SEPARATE FORM FOR EACH ITEM BEING REQUESTED FOR YOUR TEAM!

Description of Request: Please be as detailed as possible attaching a photo and additional pages if needed. Please include how this item will impact or enhance your program as well as any additional information you feel may be pertinent in our decision making process.

We request that you provide (3) three bids per item (please attach copy of bids) If the lowest bid is not the first preference, please provide reason on a separate sheet of paper.

Vendor Name	# items requested	Cost per item	Total Cost (incl. S&H)
1.			
2.			
3.			

Signed this _____ day of _____ 20____

_____/_____
 Requesting Coach's Signature Requesting Coach's Printed Name

For BOOSTER CLUB only below this line:

BOOSTER CLUB Approval Denied Reason for Denial: _____
