

**HARTFORD UNION HIGH SCHOOL DISTRICT
WITHDRAWAL OF CONSENT FOR THE RELEASE OF PUPIL RECORDS**

Under State (Wisconsin Statutes 118.125) and Federal law, the student records information detailed below is public information and may be released to the public by the District without prior consent. Any parent or guardian who does not wish to have the below information released may return this form designating the pupil records they refuse to allow to be released.

Do **NOT** Release the Following Information (Please check any or all that apply):

- A. For Public Use – Information sent outside the District such as newspapers and other media. Public use could include the following pieces of student information:**
 1. The student's name, address and telephone listing
 2. The student's date and place of birth
 3. The student's major field of study
 4. The student's participation in officially recognized activities and sports
 5. The student's weight and height if a member of an athletic team
 6. The student's dates of attendance
 7. The student's photograph
 8. The student's date of degrees and/or awards received
 9. The name of the school most recently previously attended by the student

- B. For District Use – Information published within the District such as the yearbook, school newspaper, co-curricular programs, website, etc. District use could include the following pieces of student information:**
 1. The student's name, address and telephone listing
 2. The student's date and place of birth
 3. The student's major field of study
 4. The student's participation in officially recognized activities and sports
 5. The student's weight and height if a member of an athletic team
 6. The student's dates of attendance
 7. The student's photograph
 8. The student's date of degrees and/or awards received
 9. The name of the school most recently previously attended by the student

- C. For Military Recruiter Use – Military use could include the following pieces of student information:**
Student's name, address and telephone listing

- D. For Institutions of Higher Learning Use – Institutions of Higher Learning use could include the following pieces of student information:**
Student's name, address and telephone listing

(Please Print)

Student Name _____ Graduation Year _____

Parent or Guardian Name _____

Parent, Guardian or Student Signature (if 18 years or older) _____

Date _____

If you wish to withdraw the consent for the release of any pupil records detailed above, this form must be received by the District Office within 21 days of the start of the school (or within two weeks of receipt of this notice if enrolling after the school year has begun). If not completed on Student Registration Day, mail to:

Hartford Union High School
805 Cedar Street
Hartford, WI 53027

***This consent form will remain in effect until a parent or guardian provides written consent to release previously withheld pupil records.**